

Organization	Islamic Relief Bangladesh
Head Office Address	Bangladesh Country Office: House # 10, Road # 10, Block-K, Baridhara, Dhaka-1212, islamicrelief.org.bd
Vacancy Title	Community Mobilizer
Number of Vacancies	02
Working Place	Khulna (Dumuria)
Nature of Role, Nationality	Project Staff, Bangladeshi National.
Reporting Line Management	Project In-charge
Project	Lifesaving safe water Initiatives in Bangladesh (LIFE)
Programme	Humanitarian & Resilience
Project Duration	Project Duration up to 28 February 2027
Employment Status	Full time
Monthly Salary Grade	BDT 28694/=
Benefits & Allowances	Mobile bill, Tour allowance/Per-diem, Provident fund, Weekly 2 holidays, Insurance coverage (IPD, OPD, Life, DB, CIB), Festival Bonus, Long Service Awards, Leave (Annual, Casual, Sick, TOIL/CTO, Maternity, Paternity) and Gratuity, etc.
Job Context	Islamic Relief Bangladesh is implementing a climate-resilient WASH project in Dumuria Upazila of Khulna District to address the growing drinking water crisis caused by salinity intrusion, seasonal freshwater scarcity, waterlogging, and climate change. The project targets 400 water-vulnerable households, with priority given to women, children, older persons, persons with disabilities, and other marginalized groups who face limited access to safe drinking water. Key interventions include the installation of 40 gender-sensitive, disaster-resilient, and disability-inclusive Deep-Set Pumps (DSPs), providing year-round safe drinking water to approximately 1,560 people. To ensure sustainability, 80 community caretakers will receive practical training on operation and maintenance of the water points and each site will be provided with a Water Point Maintenance and Repair Toolbox. In addition, 400 community members will participate in hygiene and nutrition promotion sessions to improve safe water handling, sanitation, and health practices. The project adopts a community-led implementation approach through Community Procurement Teams, engaging local mechanics and masons under the technical supervision of Islamic Relief Bangladesh to strengthen community ownership, accountability, and the long-term functionality of the water facilities.

Organization History:

Islamic Relief Worldwide (IRW) - founded in 1984 and based in Birmingham, UK - is an independent humanitarian and development organization. It supports the world's most vulnerable people in their fight against poverty & suffering regardless of race, political affiliation, gender, or belief, and without expecting anything in return. It is a signatory to the Code of Conduct for the International Red Cross and Red Crescent Movement.

IRW has a presence in 45 countries across the globe. Some funds of the organization come from individual donations and others from institutional donors such as the DFID, EU, SIDA, CIDA/IDRF, Forum Syd, WFP, UNDP, and ECHO.

Islamic Relief (IR) started working in Bangladesh in 1991 to help the distressed survivors of the devastating cyclone by providing emergency relief and supporting communities to rebuild in the wake of that cyclone. Initially, it focused on emergency relief & disaster preparedness activities. Later on, it expanded its programs on both humanitarian and development challenges. Now it works in an integrated manner combining emergency humanitarian assistance, short-term work opportunities, shelter support, awareness & training on different DRR, climate change, development, health & hygiene and social issues, cash grants, IGA means, health & nutrition, safe water & sanitation, education, advocacy and linkage with different service providers. As a registered charity, IR is open and transparent; it continually assesses its work and operational methods to improve impact and effectiveness. Islamic Relief values and commitment to safeguarding: IRB is committed to preventing any type of unwanted behavior at work including sexual harassment, exploitation, abuse, lack of integrity, and financial misconduct; and committed to promoting the welfare of children, young people, adults, and beneficiaries with whom IRB engages. IRB expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us. All offers of employment will be subject to satisfactory references and appropriate screening checks, which can include criminal records checks. IRW also participates in the Inter-Agency Misconduct Disclosure Scheme.

In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation, sexual abuse, and/or sexual harassment during employment, or incidents under investigation when the applicant left employment.

Main Duties & Responsibilities:

Objective	Activities	Working & Time Ratio (%)
Promoting hygiene promotion	- Conduct house visit for community motivation - Select place and create environment for promotion of community hygiene knowledge. - Promote WASH, hygiene practices and flood-related water safety in communities. - Promote appropriate use and maintenance of wash facilities - Support the identification of suitable locations for safe water sources. - Provide input support and on field solutions to the rightsholders - Assist with training of caretakers for water points.	15%

Implementation of hygiene activities	• Identification of key hygiene practices to be addressed and sectors of the population with whom to engage and develop an appropriate communications strategy to promote safe practices. • Identification or facilitation of community structures through which the WASH activities can be implemented • Identification of any need for the distribution of non-food items related to public health, such as containers, soap, hygiene kits, etc and participation in the choice of items. • Experience and understanding of Hygiene Promotion and community mobilization in relation to water and sanitation activities.	25%
Mobilize the community people for execution of WASH facilities	• Conduct hygiene session in connection with project objectives and goal. • Support to identify feasible site for WASH facilities • Arrange care taker training • Help plan and carry out needs assessments, baseline studies and periodic studies, and feedback findings • Help plan activities to reduce WASH-related risks • Promotion activities in line with relevant standards, codes of conduct, and humanitarian principles. • Take account of gender, protection, the environment, and other important cross-cutting concerns	20%
Do effective and appropriate networking and coordination with different stakeholder.	• Support to organize inception meeting in different level. • Ensure the NOC after selection of scheme with relevant stakeholder. • Coordination & networking with stake holders • Familiarity with the culture of the affected population, ability to develop respect from a wide range of people and strong ability to communicate effectively on hygiene matters.	15%
Project reporting and documentation	• Prepare and submit a planning of the weekly activities to the line manager • Report backs any problems and constraints encountered during the implementation	10%
Other requirements	• Some prior knowledge of health, hygiene, teaching or community development. • Strong communication skills. • Good listening skills. • Sensitivity to the needs and priorities of different sectors of the community. • Trust and wide acceptance by the community. • Literacy, numeracy, and record keeping skills are desirable but may not be essential.	5%
Total		100%

Person Specification:

Essential:

Academic Qualification

- Degree or Bachelor's in any discipline.

Experience

- Minimum 2 years of working experience in Community Mobilization and Awareness Session Conduction

Core Competencies

- Strong skills in Project Implementation Skill, Social/Community Mobilization Skill, Facilitation Skill, Coordination/Networking/Communication Skill.
- Excellent in Coordination/Networking/Communication Skill.
- Strong skills in Problem-Solving, Conflict Resolution.
- Demonstrated teamwork, Leadership and collaboration skills.
- Excellent in Activity Management, Financial Management, Communication & Networking,
- Positive attitude and willingness to collaborate effectively within teams.
- Commitment to IR Values: Sincerity, Excellence, Social Justice, Custodianship, and Compassion.
- Committed to self-development, continuous learning and quality improvement; displays self-confidence and self-motivation.
- Excellent interpersonal and behavioural skills.
- Knowledge of personal health, safety, and security.
- Willingness to adapt to IR's norms and values.
- Commitment to the organization's vision and mission.
- Demonstrates a high level of integrity and professionalism.
- Willing to travel and work in Bangladesh's most remote areas.

Desirable Competencies

- Ability to understand Project Management, Reporting & Documentation Skill.
- Skills in planning, analytical/strategic management.
- Skills in Decision Making

IT Skills

- Proficiency in Microsoft Word/Excel /PowerPoint & Basic Internet using.

Language Requirements

- Strong proficiency in reading, writing, speaking, and listening in both English, Bengali.

APPLY INSTRUCTION:

If you believe your qualifications, exposure, and experience match our requirements, and you are dedicated to upholding the values and principles of Islamic Relief, please apply through BDJOBS on or before the closing date. Only shortlisted candidates will be contacted for further selection

EQUAL OPPORTUNITIES:

Female Candidates are highly encouraged to apply. However, Islamic Relief Bangladesh considers diversity in the workplace and is a committed equal opportunity employer. We encourage applications from all suitable candidates regardless of race, family/marital status, ethnicity, disability, class, caste, or religion.